

# Event Contract Agreement



Bhakti in the Woods Festival is invested in making the transformational practices of yoga, sacred sound, yoga music and everything the festival offers accessible to all. Our aim is to create an weekend oasis, and offer a contractual agreement to all involved to meet all expectations and cover the details for the sake of clarity and ease. We are interested in hosting facilitators, musicians, guest speakers and teacher that have compassion, humility and a strong sense of Self. We also require facilitators that are passionate about their area of expertise, committed and responsible. We plan events at the festival 5-12 months in

advance, please consider this when submitting your application, or for applying in future years. In completing this form please use simple, direct language and make sure that your contact information is clear and legible. If you have any questions, please contact the coordinator in charge of your department.

Facilitator/Group/Teacher Name:

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Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Website or FB page: \_\_\_\_\_

- provide a photo of you, your group or other royalty free photos that are relevant for the event.

Event/Group/Workshop/Class Title:

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Event/Group/Workshop/Class Description: This may be edited or condensed by team coordinators for web/promo use.

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Facilitator/Group/Teacher/ biography and experience:

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Do you require any particulars (tables, chairs, etc)?

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Energy exchange - all Facilitator/Groups/Teachers enter the festival for free(\$165 value) in exchange for their offering of class or workshop.

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Musical groups have a special arrangement of payment, of :

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**Promotion of Your Event/Group/Workshop/Class**

Many participants purchase tickets for the festival because they are either familiar with facilitators/groups/ teachers or are extremely interested in the content. It's imperative that you promote the content and support the Bhakti in the Wood's efforts to promote your event. It is

your festival! We consider this to be a co-creation collaborative effort and expect that you will commit to this activity as much as we do.

**At a minimum the Bhakti in the Woods Festival will:**

- Provide a link to your web link on our website and list your event on our Music or Activities Page.
- Provide Social Media posts via Facebook on festival channels as well as other related channels leading up to the festival.
- Festival provides free entry for each teacher/workshop facilitator/special guest speaker and members of musical groups. Any additional persons over 18 may purchase a ticket for a drastically reduced price of \$45, can be paid in cash at the gate, one per person. Ask your respective coordinator for details.

**At a minimum you will:**

- Actively advertise your event/workshop/class/group on your website and your Facebook pages.
- Provide a minimum of 3-7 Social Media posts including Facebook, Twitter and Instagram, in the months leading up to the event, more frequently in the last 4 weeks prior to festival starting. Include the event you are hosting at the festival in your eNewsletters.
- Promote using the festival flyer or logo, with options to placing flyer on FB wall, as profile cover photo etc. Flyer/logo is avail from our FB event page (profile pic) and festival website: [www.bhaktiinthewoods.com](http://www.bhaktiinthewoods.com), and in the header of this document.
- Optional: Distribute the Bhakti in the Woods posters to local businesses near where you work and teach and via email to your distribution lists, printed posters can be sent to you upon request.

**\*If you are unable to participate in the promotion of your event, we are unable to offer your event at Bhakti in the Woods Festival.**

**Promotion Timings:**

Date for creating your event listing on your website and Facebook (approximations fine)

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List the dates you'll post social media posts (approximations fine):

You can schedule these using Facebook's Schedule Post function. Create a schedule that lets people know the event was created, reminders that it's happening, and "last opportunity" to register a few days before the festival starts

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**Agreements for during the festival time:**

- Agree to arrive at the festival grounds at minimum two hours before your events' time. For musicians its two hours prior to playing time, ensuring you check in for sound check.
- Agree to check in at the main front gate to receive info and direction as to protocol for your event
- Agree not to sell or illicit any services or products during your event, unless a musician, special guest speaker or vendor, thereby heeding and respecting the agreements set upon the respective parties.
- Agree not to charge any additional fees for participants to partake in your event.
- Agree to keep the area of your event free of debris, garbage or items required for your event - pack it in, pack it out!
- Keep to the timing scheduled - if you are late, the time comes out of your event instead of going over time. There will be a volunteer time keeper helper at most event locations.
- Agree not to use or illicit any illegal drugs or substances or be under their influence during your time at the festival or during your event, failure to comply may result in immediate dismissal and immediate disappointment.
- I understand that failing to communicate a cancellation of my class/workshop/event less than 24hrs before the start of the festival, may result in not being asked back in future

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_